

A CADEMIC COMMITTEES : All committees shall function under the chairmanship of Principal of the College.

COLLEGE EXAMINATION COMMITTEE

1.Dr. Avinash RAIKAR	Covenor
2.Shri Anand S. Dessai	Memeber
3. DR Prakash Morakar	Memeber
4. DR. Sarala Kategary	Member
5.Smt. Pooja Prabhudessai	Member
6.Smt. Maria Rodrigues	Member
7.Shri Nityanand Naik	Member
8Smt. Apoorva Marathe	Member

This Committee shall be generally in charge of all matters pertaining to I, II, III and IV semester of B.A. / B.COM. at our College.

The Committee shall prepare the examination time table, arrange to get printed the question paper sets and answer books. The Committee shall arrange to get prepared results ,announced, individual statement of marks, to be issued to the candidate and other examination work assigned to them by the Principal

COLLEGE UNFAIR MEANS COMMITTEE

1. Smt. Savita S. Nadkarni	- Convenor
2. Dr. Sarala V. Katageri	- Member
3. Smt. Teja M. N. Gaunecar	- Member
4. Shri Ramlal S. Vernekar	- Member

This Committee shall investigate into the cases of Unfair means and malpractices reported in a manner prescribed under OC – 8.19 of University and shall recommend to the Principal a course of action as prescribed in OC – 8.19 of Goa University.

COLLEGE GRIEVANCE COMMITTEE

1. Dr. Sarala V. Katageri - Chairperson
2. Shri Prakash R. Morakar - Member
3. Smt. Teja M. N. Gaunecar - Member

This Committee shall investigate into written complaints from the students referred to them by the Principal in the conduct of examination and recommend action to the Principal as prescribed in OC – 8.20.

Following procedure shall be followed for investigation:-

1. The candidates be served with a show cause notice and made aware of the charges / allegations reported against him so as to enable him to prepare his defence at the time of his appearance before action to be taken in his case, with a request to bring reply to the show cause notice as to why action proposed under it should not be taken against him.
2. The reply received by the Committee from the candidate when he appears before it be considered by the committee and the final recommendation in the matter be taken and reported to the Principal for his approval.
3. The punishment finally awarded can be equal to or less than what is mentioned in the show cause notice, but not more than what is mentioned therein.
4. The College Unfair means body is a recommendation body. The Principal has to exercise his power under statue SB – 13 of the University and issue finale order.
5. The nature of malpractices and punishment is given in the ordinances.
6. Also OC – 8.20 i.e. procedure for investigation of grievances by the college Grievances Committee shall be followed by the committee.

ATTENDANCE COMMITTEE

1. Smt. Apoorva A. Marathe - Convenor
2. Smt. Savita S. Nadkarni - Member
3. Shri Anand S. Dessai - Member
4. Dr. Sarala V. katageri - Member
5. Smt. Geeta S.N. Dessai - Member
6. Smt. Preeti Dessai - Member
7. Mr. Sheikh Farook - Member
8. smt. Divya D. Dessai - Member

HEALTH AND MEDICAL CELL

1. Dr. Satish Dessai - Chairperson
2. Dr. Anil Poi Raikar - Member
3. Dr. Agnelo Lopes - Member
4. Shri Ramlal S. Vernekar - Member
5. Shri Nityanand B. Naik - Member
6. Shri Argemiro Rodrigues - Member

The convenor shall organize programme generating awareness of Health among the students and the stakeholders. They may talks, blood donations, programmes on aids, tobacco, etc.

STUDENTS COUNSELLING CELL

1. Smt. Yogini Acharya - Convenor
2. Dr. Sharon D' Cruz - Member
3. Smt. Auda Viegas - Member

ADMISSION AND TIME-TABLE COMMITTEE

1. Smt. Savita S. Nadkarni - Convenor
2. Shri Avinash V. Raikar - Member
3. Shri Anand S. Dessai - Member
4. Shri Nityanand B. Naik - Member
5. Shri Ramlal S. Vernekar - Member

This Committee shall attend in the office when admission starts and guide the students. Also, the Committee will prepare time-table for counseling and monitor the same so that classroom teaching is carried out as per the time able .This Committee shall be headed by a Convenor.

REMEDIAL TEACHING COMMITTEE

1. Smt. Maria Fatima M. e Martins and all teachers -
Convenor

This Committee shall look into the remedial teaching work of the teachers and accordingly recommend to the Principal for undertaking effective remedial teaching. This Committee shall be headed by a Convenor nominated by the Principal. Convenor will Chair this committee meeting.

SEXUAL HARASSMENT COMMITTEE

1. Smt. Fatima Martins - Chairperson
2. Smt. Auda Viegas - Member
3. Smt. Geeta S.N. Dessai - Member
4. Smt. Archana K. Prabhudessai - Member
5. Nominee: Lady students of Arts Faculty - Member
6. Nominee: Lady student of Commerce faculty - Member
7. Shri rajesh D. Dessai L.M.C. - Member
8. Shri Urselino Almeida Freedom Fighter - Member

This Committee shall investigate into the complaints of Sexual Harassment referred to it by the Principal . This Committee shall have a Convenor. The Convenor of the committee shall chair the meeting and send report to the Principal.

PROJECT COMMITTEE

1. Dr. Sharon J. D'Cruz - Convenor
2. All Teachers guiding projects - Member

Projects Committee shall look into the projects to be carried out by the students. This Committee shall divide students for the purpose of project per teacher and shall monitor the work till the projects are completed.

MENTORING COMMITTEE

This Committee consists of all teachers. For the sake of simplicity each of the teacher shall be assigned 10-15 students to guide throughout the year. The guardian – teacher nominated shall guide the students.

STUDENTS ELECTION COMMITTEE

1. Shri Avinash Raikar - Convenor
2. Shri Suraj M. Popkar - Member
3. Shri Argemiro Rodrigues - Member
4. Smt. Chatura R.S. Sancordenkar - Member
5. Shri Ramlal Vernekar - Member

This Committee shall hold election to students council of the college in terms of the prospectus and shall also hold election to (UR) and report the results to the Principal of the College. This Committee shall be headed by election convenor of the College.

STUDENTS COUNCIL / CO-CURRICULAR ACTIVITY

1. Smt. Chatura R.S. Sancordenkar - Chairperson
2. Smt. Teja Gounekar - Member
3. Smt. Pooja Prabhudessai - Member
4. Shri Nityanand Naik - Member
5. General Secretary of students council and all class representatives

This Committee shall be headed by a teacher to guide the members of student council. They shall prepare the activity plan, recommend the same to the principal for its implementation, committee shall keep detailed reports of all committees.

SPORTS COUNCIL

1. Shri Ramlal S. Vernekar - Chairperson
2. Shri Nityanand B. Naik Deputy Convenor Gymkhana Sec.
3. Shri Anand S. Dessai

This Council shall consist of students, teachers and headed by Director of Sports for the college. The council shall prepare annual activity plan of sports activities and shall recommend the same to the Principal for its implementation. The committee shall work to implement same.

N.S.S. COMMITTEE

1. Smt Apoorva V. Marathe - Programme Officer
2. Shri Prakash R. Morakar - Member
3. Shri Argemiro Rodrigues - Member
4. Dr. Smt. Sarala V. Katageri - Member
5. Shri Anand S. Dessai - Member
6. N.S.S. Secretary - Member
7. N.S.S. Volunteers (Members) – Student nominee - Member
8. Shri ARGEMEIRO rodrigues Member

This Committee shall carry out regular and special activities under the N.S.S. Scheme. The Committee shall enroll students, maintain work diary, prepare report that will require to be submitted to the University or Government, prepare financial statement. The N.S.S. programme officer will head the Committee.

LIBRARY COMMITTEE

1. Shri Gaus Khan U. Khan - Convenor
2. Dr. Smt. Sarala V. Katageri - Member
3. Shri Prakash R. Morakar - Member
4. Shri Argemiro Rodrigues - Member
5. Smt. Savita S. Nadkarni - Member

This Committee shall be headed by the College Librarian. The committee will help the Librarian in stock-taking of the books, journals and other periodicals, stock-taking shall take place twice a year. Committee may also suggest the reference and text books, periodicals etc. with source.

STUDENTS AID FUND COMMITTEE

1. Shri Avinash Raikar - Convenor
2. Smt. Maria Fatima M. e Martins - Member
3. Smt. Yashmita Ghatwal - Member

This Committee shall receive application from deserving students. The Committee will scrutinize applications received and make recommendation to the Principal for the purpose of sanctioning Student-Aid fund for deserving students. The convenor of this Committee shall chair the meeting.

CAREER GUIDANCE COMMITTEE

1. Smt. Savita S. Nadkarni - Convenor
2. Dr. Sarala V. Katageri - Member
3. Shri Avinash V. Raikar - Member
4. Smt. Pooja Prabhudessai - Member

This Committee shall look into the arrangement and implementation of career guidance with the permission of the Principal.